



Orange Township Public Schools

Heywood Avenue School
Mr. Dion Patterson, *Principal*



Mr. Gerald Murphy, *Asst. Principal*

August 22, 2022

Greetings Heywood Parents, Guardians, and Caregivers,

We are excited for the start of the 2022-2023 school year at Heywood School! We are partners, jointly dedicated to helping your child grow socially, emotionally, and intellectually. Please be reminded that students report for the first day of school on **Wednesday, September 7, 2022**. All signs point to an incredible school year where your positive energy and dedication will be welcomed. This school year will be filled with continued opportunities to stretch your child’s practice and support social and emotional learning. It is going to be a **great** school year for not only the school level staff but for each of you as well.

HEYWOOD AVENUE SCHOOL MISSION STATEMENT

The mission of Heywood Avenue School is to develop and prepare students to become college and career ready in the 21st century through a rigorous academic program designed with thematic units of study and curriculum mapping in a positive and safe learning environment.

School Level	Arrival Time for Students	End Time for Students
Elementary Level (including Pre-K)	8:30am	3:00pm

MORNING ROUTINE FOR STUDENTS:

Weather permitting, students will proceed to their homeroom lines on the blacktop. Should the weather be inclement, students will proceed to identified locations within the building after entering the main entrance.

- Students are not permitted to arrive at school until **7:45am**. Students must wear the appropriate school uniform at all times. **(Please do not have your child arrive prior to 7:45am as there will not be Supervision)**
- The following locations (entrances) will be used to enter the building:
 - Pre-K (Walk the path of the building and drop off will be at the TCU Door)
 - Gr. K - Gr. 7 (Main Entrance)
- Students should bring their Chromebooks fully charged to school each day. (Personal devices are not allowed)
- All classes will begin promptly at 8:30am (Students will be marked TARDY after this time)



DISMISSAL:

- Students will exit the building via the locations below:
 - Pre-K (Front of Main Entrance Doors/Main Entrance)
 - Gr. K - 2 (Annex Doors)
 - Gr. 3 - 7 (Side Doors next to Main Entrance)

PARKING:

- Please adhere to all parking regulations as determined by the Orange Police Department
 - Between 7:30am-8:30am (Heywood Avenue will only travel towards Lincoln Avenue) - - **ONE WAY**
 - Between 2:30pm-3:30pm (Heywood Avenue will only travel towards Lincoln Avenue) - - **ONE WAY**
 - There should be no Double Parking at anytime
 - **At no time should parents drive/park in the school parking lots** as they are active passage ways for students.

MASK MANDATE UPDATE: Effective Tuesday, July 5th, 2022, the mask mandate moved to an optional status for our district school and administrative buildings. If there is an uptick in cases within the school district, Dr. Fitzhugh, Superintendent of Schools, will reserve the option to return to mandatory masks for an unspecified period. Please continue to remain safe as we are embarking on a school year that will be filled with greatness for students and staff. As a district, we will continue with COVID testing. This of course is optional, but we felt the success we had with the program and deem it necessary at this moment to continue the initiative.

STUDENT ATTIRE:

Students should dress appropriately for a school setting. Sneakers must be worn for physical education classes. **Uniforms must be worn daily.** It is the expectation of the following in terms of dress:

Boys (Pre-K - Gr. 7)

- *Collared Shirts:* White or Light Blue Polo or Oxford shirt
- *Pants:* Navy Blue Pants (Pre-K – Gr. 7) or Khaki Pants (Gr. 5 – Gr. 7 only)
- *Sweater (Seasonal):* Navy Blue Sweater
- *Tie:* (Optional)

Girls (Pre-K - Gr. 7)

- *Collared Shirts:* White or Light Blue Polo or Oxford shirt
- *Pants/Skirt/Skort/Dress Jumper:*
 - Navy Blue Pants/Skirt/Skort/Dress Jumper (Pre-K – Gr. 7) or Khaki (Gr. 5 – Gr. 7 only)
Pants/Skirt/Skort/Dress Jumper
- *Tights/Socks:* White or Blue Tights/Socks
- *Sweater (Seasonal):* Navy Blue Sweater

Boys/Girls (PE Requirement)

- White, light blue, navy or gray t-shirts and/or sweatshirts with navy blue or gray shorts/sweatpants.

The following items of clothing are considered to be inappropriate and are not to be worn:

- **Blouses or sweaters that show a bare midriff, halter tops, bandanas, tank tops, tops with thin straps, short shorts, short mini-skirts, clinging or form fitting spandex leggings (*without the appropriate length skorts, shorts, skirt, or dress*), pants/jeans worn below the waist, and pants/jeans with rips 4" above the knee (including any rip that shows through to skin, undergarments, or fabric.). All flannel-type pants and sleepwear are not permitted (unless directed for Spirit Day celebration and appropriate guidelines will be provided)**
- **Pants that hang below the waist without proper support**
- **Non-Religious headgear (i.e. Durags, bonnets, scarfs, etc)**
- **Flip-Flops and/or "sliders" (Appropriate and safe footwear must be worn at all times due to the safety factor when using stairs)**

SCHEDULES KIOSK: We are passing out schedules on:

- Tuesday, August 30, 2022, from 9:30am until 12:30pm (and)
- Tuesday, August 30, 2022, from 1:30pm until 3:00pm.

CLASSROOM SUPPLIES: For information regarding classroom supplies, please visit www.orange.k12.nj.us and select Heywood Avenue School for a comprehensive review.

STUDENT ABSENCES:

Parents are responsible for reporting daily absences to the Heywood Main Office at 973-677-4105. The district policy indicates that a student must be in attendance for 163 or more school days in order to be considered to have successfully completed the instructional program requirements of the grade/course to which he/she is assigned.

FORMS:

Students will receive the emergency contact form on the first day of school. Please review and complete the emergency form and other corresponding forms by (Monday), September 12, 2022. It is important that these forms are returned so we are able to have active communication with you throughout SY 22-23.

AFTER SCHOOL PROGRAM:

Heywood Avenue School Afterschool Programs will begin early October 2022. (More information to come in September 2022).

CHROMEBOOKS:

Students are to bring their district issued Chromebook to school on a daily basis; fully charged

STUDENT PLACEMENT:

A great deal of time, effort and thought has gone into the process of student placement for the 2022-2023 school year.

Classrooms have been balanced academically and socially. Our class lists are structured to provide equitable class sizes at each grade level. Moving students is difficult without causing imbalances and inequities.

Thank you so much for being positive with your child and helping him or her understand that it is impossible to place all students with a preferred best friend or teacher.

- **ALL** of our staff works hard to make school a positive experience for **ALL** students. Heywood Avenue School is eagerly looking forward to enriching your child's life. Thank you for understanding that it can take a few weeks for a child to acclimate to a new grade, peer group, and teacher.

COMMUNICATION:

- All teachers and staff will be connected to our students and families using “Class Dojo.” Please ensure you have connected with your child’s classroom teacher on this platform and check the “school story” daily for any announcements. (*We highly encourage all guardians to utilize Class Dojo for updates directly from your child’s teacher*)
- E-mail & phone blasts will also be used to communicate with families. (*We highly encourage all guardians to ensure that you have updated your contact information in Genesis. It is imperative that all school personnel have the most updated information for your household*)
- Parent Portal will be the means of accessing all your student’s important information, his/her progress/grades, missing assignments, and other concerns that might impact your student’s performance or well-being. If you have not done so, please ensure that you sign up for the parent portal. (*We highly encourage all guardians to ensure that you are signed up and have access to the parent portal - - THERE WILL BE NO PRINTED PROGRESS/REPORT CARDS*)
- Please listen to phone blasts sent by the school and/or District. They include important information and guidance. This is even more important in these uncertain times.
- If you have not signed up for the Orange App, you can download on your Android or Apple iPhone.
- The School District’s social media platforms are a great source for posting updates & important information as well as celebrating and sharing photos of our fun activities. You can also follow our school on the following social media platform below:
 - **Twitter:** @opssocialmedia@orange.k12.nj.us, @HeywoodSTEM, @Principal_DP
 - **Instagram:** Orange Public School District
 - **Facebook:** Orange Public School District
 - **YouTube:** Orange Public School District

Looking forward to a happy, healthy, and productive school year!

Educationally yours,

Mr. Dion Patterson

Principal